



ADMISSION FOR MBA (2024-25)

Application No: - MB

Sr.	Document Name
1	Copy of Allotment Letter received / downloaded from DTE Web site.
2	Downloaded Copy of CET Mark Sheet/Result of MAH-MBA MMS-CET/CMAT/CAT/XAT/ATMA/MAT/GMAT.
3	Application Confirmation Letter (CAP) at FC
4	Application Confirmation Letter (CAP) alongwith seat acceptance Fee receipt of Rs 1000/-

*** Educational Documents**

5	S.S.C. Mark Sheet OR Board Certificate.
6	H.S.C. / Diploma Mark Sheet OR Board Certificate.
7	Graduation Mark Sheet. (with Equivalence Letter..... in case any)
8	Graduation Degree Certificate (if required)
9	Gap Certificate / Affidavit / Name Change Gazette (if any).....
10	College leaving / Transference Certificate.
11	Migration Certificate (other than Savitribai Phule Pune University).
12	Master Degree Mark Sheet (if any)

***Age, Nationality, Domicile**

13	Nationality Certificate (in the name of candidate) issued by Collector/Dy. Collector/Executive Magistrate
14	Domicile Certificate issued by the Maharashtra State's appropriate authorities.

*** FOR RESERVE CATEGORY CANDIDATES** (In addition to above documents)

15	Caste Certificate issued by Executive Magistrate / Metropolitan Magistrate of Maharashtra State.
16	Caste / Tribe Validity Certificate issued by Scrutiny Committee of Social Welfare / Tribal Dept. of Maharashtra State
17	Non Creamy Layer Certificate valid upto 31st March 2025. (for VJ/DT i.e. NT(A), NT(B), NT(C), NT(D), OBC & SBC , SEBC category students issued by Sub Divisional Officer / Dy. Collector of the District)

*** FOR EWS CANDIDATES** (In addition to above documents i.e. Sr No 01 to 19)

18	Eligibility Certificate for Economically Weaker Section Proforma – V (Valid for 2024-25) सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९, प्र. क्र. ३१/१६अ, दि ३१/०५/२०२१ (GR Code २०२१०५३११२०५९९४०९)
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*** FOR TFS CANDIDATES** (In addition to above documents i.e. Sr No 01 to 19)

19	Income Certificate (Income less than Rs. 8 Lakh)
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*** FOR ORPHAN CANDIDATES** (In addition to above documents i.e. Sr No 01 to 19)

20	Orphan Certificate Proforma –U (महिला व बालविकास विभाग, शासन निर्णय क्र संकीर्ण-२०१३/प्र क्र १०९/ का-३, दि ०६ जून २०१६ आणि महिला व बालविकास विभाग, शासन निर्णय शुद्धीपत्रक क्र संकीर्ण-२०१३/प्र क्र १०९/का-३, दि ०९ मे २०१८)
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*** FOR PERSON WITH DISABILITY CANDIDATES (PWd)** (In addition to above documents i.e. Sr No 01 to 19)

21	1. Certificate in the Proforma. (Issued by CMO Office / Medical Authority)
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*** FOR UNION TERRITORY OF JAMMU KASHMIR & LADAKH MIGRANT CANDIDATES** (In addition to above documents i.e. Sr. No 01 to 19)

22	1. Certificate of posting in case of Defence and Government servants in Proforma–J OR 2. Certificate of stay in refugee camp for those staying in camp in Proforma–K OR 3. Certificate stating that the candidate belongs to displaced family Proforma–L
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***Other Documents (Xerox)**

23	Copy of Aadhaar Card in the name of Candidate
24	Pan Card Xerox
25	Election Voter id Card Xerox
26	Address Proof – Permanent as well as Local (Adhaar Card / Electricity Bill / Agreement Copy / Ration Card)
27	Latest Passport size Photographs with white background (02 Nos) alongwith jpeg image.

List of Documents not Submitted at the time of admission

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Date:

Signature of the Student